

**MENTAL HEALTH RECOVERY SERVICES  
OF WARREN AND CLINTON COUNTIES  
BOARD MEETING  
September 11, 2019  
212 Cook Road  
Lebanon, OH 45036**

**BOARD MEMBERS PRESENT**

Ken Houghtaling  
Dwayne Gross  
Pat Prendergast  
Marsha Wagstaff  
Rachel Sams  
Sarah Kirby  
Tiffany Mattingly  
Sharon Woodrow  
Tina Fischer  
Shelley Stanforth

**ABSENT**

Rahul Gupta  
Jenni Frazer  
Kristin Taulbee

**STAFF PRESENT**

Colleen Chamberlain  
Kelley Brown  
Patti Ahting-  
Jeff Rhein  
John Cummings  
Tommy Koopman  
Reija Huculak

**GUESTS**

Angela Johnsen  
Amanda Peterson  
Jill Huyhn  
Emily Scharfenberger  
Victoria Taylor  
Scott Boone

**CALL TO ORDER**

The board meeting for Mental Health Recovery Services (MHRS) of Warren and Clinton Counties was called to order by chairperson, Marsha Wagstaff at 6:00 p.m.

**BOARD MEETING MINUTES**

**19-52** To approve the August 14, 2019 board meeting minutes.

Motion: Houghtaling            Second: Prendergast            Motion carried.

**CALENDAR YEAR 20 BUDGET COMMISSION ACCEPTANCE**

By July 15th of each year, each taxing authority is required to adopt a tax budget and file it with the budget commission by July 20th. The budget commission on or before the 1<sup>st</sup> day of September is required to certify its action to the taxing authority, together with an estimate by the county auditor of the rate of each tax necessary to be levied by the taxing authority. In turn, as a taxing authority, the MHRS board by resolution is to authorize the necessary tax levies and certify them to the county auditor before the first day of October in each year or at such later date as is approved by the tax commissioner.

The MHRS board held a tax budget hearing on June 12, 2019. The tax budget was then forwarded to the Warren County Budget Commission (Warren County Auditor, Warren County Prosecutor and Warren County Treasurer) for their meeting on August 28, 2019. The Warren County Budget Commission approved the tax budget with a small increase to the estimated resource, based on their

projected tax values.

**19-53 RESOLVED**, by the Board of Mental Health Recovery Services of Warren and Clinton Counties, Warren County, Ohio in accordance with the provisions of law has previously adopted a Tax Budget for the next succeeding year commencing January 1st 2020 and WHEREAS, the Budget Commission of Warren County, Ohio has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part within, the ten mill tax limitation; therefore be it **RESOLVED**, by the Board of Mental Health Recovery Services of Warren and Clinton Counties, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted; and be it further **RESOLVED**, that there be and is hereby levied on the tax duplicate of Mental Health Recovery Services of Warren and Clinton Counties the rate of each tax necessary to be levied within and without the ten mill limitation as follows: 1.0 mill outside the 10 mill limitation

**SCHEDULE A  
SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED  
BY BUDGET COMMISSION AND COUNTY AUDITOR’S ESTIMATED TAX RATES**

FUND	Amount Approved by Budget Commission Inside 10M Limitation	Amount to Be Derived from Levies Outside 10M Limitation	County Auditor’s Estimate of Tax Rate to Levied	
			Inside 10M Limit	Outside 10M Limit
	Column I	Column II	Column III	Column IV
General Fund		\$6,300,000.00		1.00
<b>TOTAL</b>		\$6,300,000.00		1.00

**SCHEDULE B  
LEVIES OUTSIDE 10 MILL LIMITATION, EXCLUSIVE OF DEBT LEVIES**

FUND	Maximum Rate Authorized to Be levied	County Auditor’s Estimate of Yield of Levy (Carry to Schedule A, Column II)
<b>GENERAL FUND:</b>		
Current Expense Levy authorized by voters on November 08, 2016 not to exceed 5 years	1.00	\$6,300,000.00
<b>SPECIAL LEVY FUNDS:</b>		
None		

and be it further **RESOLVED**, that the Chairperson of this Board be and is hereby directed to certify a copy of this resolution to the County Auditor of said County.

Motion: Woodrow    Second: Fischer    Motion carried.

**DRAFT FINANCIAL REPORT**

The board monitors the financial condition of Mental Health Recovery Services (MHRS) on a quarterly basis. The FY19 Quarter 4 Draft Financial Report was presented to the board (see attachment

#1). The financial report conforms to the stated expectations of the board in Policy D-4 Financial Condition.

**EXPENSE APPROVAL**

The Board was asked to approve the Then & Now Certificate(s) as noted below.

<u>FUND</u>	<u>VENDOR NAME</u>	<u>REASON</u>	<u>AMOUNT</u>
99544255-5400	Craig & Frances Lindner Center of Hope	FY19 State Opioid Response (SOR) Grant: 2/28/19-4/7/19	\$3,461.96

**19-54** To authorize the Warren County Auditor to process the voucher(s) above based on the Then & Now Certificate(s) as noted.

Motion: Fischer      Second: Kirby      Motion carried.

**CENTRAL CLINIC AGREEMENT: Therapeutic Mentoring**

For the last several years, Beech Acres Parenting Center (BAPC) has provided Therapeutic Mentoring services to both youth being served at the Learning Centers and to SED youth being served throughout the MHRS’ system. Earlier this calendar year, BAPC restructured their program lines and made a decision to only provide Therapeutic Mentoring to the youth they serve at the Learning Centers. As a result, Central Clinic has agreed to pick up Therapeutic Mentoring service for SED youth, including transitioning the responsible BAPC program director to their agency as well as several established mentors.

**19-55** To authorize the executive director to sign an agreement between MHRS and Central Clinic for the provision of Therapeutic Mentoring to at-risk SED youth served in our system for the period ending June 30, 2020 in the amount not to exceed \$30,000.

Motion: Prendergast      Second: Woodrow      Motion carried.

**EXECUTIVE DIRECTOR REPORT**

Colleen Chamberlain presented her Executive Director Report dated September 11, 2019 to the board of directors. She reported that two of MHRS’ providers have notified her of their financial concerns. MHRS’ staff plan to monitor the financial status of both providers in the upcoming months. John Cummings gave an update on the Community Stakeholder Survey. He plans to resend the survey in hopes of acquiring additional feedback to report to the board.

**ADJOURNMENT**

**19-56** To adjourn the September 11, 2019 board of directors meeting.

Motion: Fischer      Second: Sams      Motion carried.

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Secretary

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Chairperson